

Centre name:

Centre number:

Registering with Learn My Way is free.

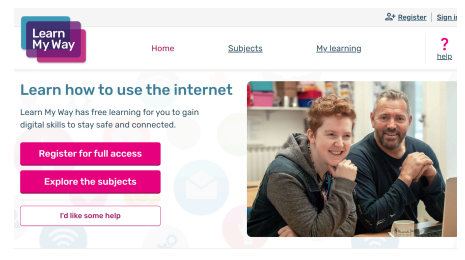
It lets you access all the topics and track your learning progress.

Things you'll need to register:

- An **email address** or a **mobile phone**
- A **password** (minimum 12 characters)  
A good password is 3 memorable, unrelated words with dashes between them. Eg. kettle-sunflower-road
- Your **centre name** or **number** (see top of this page)

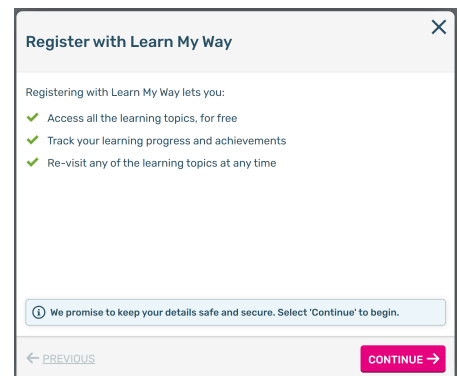
## Getting started

- Select **Register** in the top right hand corner of the screen
- Select **Continue**



## Registering with Learn My Way lets you:

- Select **Continue**



## 1. I'm registering with Learn My Way because...

- Select the first option, "I am being supported by an online centre"
- Select **Continue**



## 2. Add your name

- Select the box and type your **full name**
- Select **Done**
- Select **Continue**

The screenshot shows a mobile app interface titled 'Register with Learn My Way'. A progress bar at the top is partially filled. The screen displays the heading '2. Add your name' and instructions: 'Select the box below. Type your full name. Then select 'Done''. Below this is a text input field with a 'Done ✓' button to its right. A note below the field says '① Minimum 2 characters, please'. At the bottom, there are '← PREVIOUS' and 'CONTINUE →' buttons.

## 3. Add your centre

- Select the box and type your **centre name** or **number**
- Select your centre from the list
- Select **Done**
- Select **Continue**

The screenshot shows the 'Register with Learn My Way' app at step 3: 'Add your centre'. The progress bar is further along. Instructions read: 'Select the box below. Start typing your centre's name or number. Then, choose a centre from the list and select 'Done''. A text input field is shown with a 'clear' button and a 'Done ✓' button. A note below the field says '① Minimum 2 characters, please'. Navigation buttons '← PREVIOUS' and 'CONTINUE →' are at the bottom.

## 4. Sign in details: email address or mobile number

- Select the box and type your **email address** or **mobile phone number**
- Check that you have typed this correctly and then select **Done**
- Select **Continue**

The screenshot shows the 'Register with Learn My Way' app at step 4: 'Sign in details: email address or mobile number'. The progress bar is nearly full. Instructions: 'Select the box below. Type your email address or mobile number. Then select 'Done''. A text input field is present with a 'Done ✓' button. A note below the field says '① For email, don't forget the @ sign.'. Navigation buttons '← PREVIOUS' and 'CONTINUE →' are at the bottom.

## 5. Sign in details: password

- Select the box and type your **password**.

You can select the word '**show**' to see what you're typing or check that you have written what you wanted to. Make sure no-one is looking at your screen if you do this.

You may see a message asking you if you want to save the password. If you're using your own device you may want to do this to save you remembering it.

- Select **Done**
- Select **Continue**

The screenshot shows the 'Register with Learn My Way' app at step 5: 'Sign in details: password'. The progress bar is full. Instructions: 'Before you make up a password below, please check the email address you've entered:'. An email address 'unm33788@kisoq.com' is shown with a link '← My email address doesn't look right'. A 'View password help' link is also visible. The main instruction is 'I'd like my password to be' followed by a password input field with a 'show' button and a 'Done ✓' button. A note below the field says '① Minimum 12 characters, please'. Navigation buttons '← PREVIOUS' and 'CONTINUE →' are at the bottom.

## 6. Your privacy and use of Learn My Way

The privacy policy explains what personal information we keep about you. The terms and conditions explain how we protect the information you give us.

You don't have to read the documents but if you want to you can select the links. The documents will open in a new window.

- Select the two empty **boxes**
- Select **Continue**

The screenshot shows a registration window titled "Register with Learn My Way" with a close button (X) in the top right. A green progress bar is at the top. The main heading is "6. Your privacy and use of Learn My Way". Below it, text states: "Learn My Way is provided by Good Things Foundation. We'll always respect your privacy. We'll never share your information without your consent." A sub-heading says "Select each empty box below to continue registration." There are two links: "Read our privacy policy" and "Read our terms and conditions". Below each link is an empty checkbox and the text "I'm happy with the [policy/terms and conditions]". At the bottom, there is a "PREVIOUS" button with a left arrow and a "CONTINUE" button with a right arrow.

## 7. Contacting you

Sometimes we may want to contact you. For example, to let you know about new topics

- If you're happy for us to contact you, select the empty **box**. You can change your mind at any time after registering
- Select **Continue**

The screenshot shows a registration window titled "Register with Learn My Way" with a close button (X) in the top right. A green progress bar is at the top. The main heading is "7. Contacting you". Below it, text states: "Sometimes, we may want to contact you with helpful news, to get your feedback or tell you about new services. You can change this preference after you've registered." A sub-heading says "Select the box below to agree to receive communication from us." There is one checkbox with the text "Yes, I'm happy to be contacted by email". At the bottom, there is a "PREVIOUS" button with a left arrow and a "CONTINUE" button with a right arrow.

## 8. Checking your email address / phone number is working

To check that we've got your details correct we'll send you an email or text message with a 6 digit code.

- Open your **text messages** or **email inbox** to get the code

If you don't see the email in your inbox, check your spam / junk folder. If you haven't received the message you can select the "Send me a new code" link and we'll send you another message.

- Enter the code in the **box**
- Select **Done**
- Select **Continue**

The screenshot shows a registration window titled "Register with Learn My Way" with a close button (X) in the top right. A green progress bar is at the top. The main heading is "8. Checking your email address is working". Below it, text states: "So you can finish registration, we've sent a 6 digit code to your email. Please enter this in the box below." A sub-heading says "Open your email to get your code." There is a text input field labeled "My 6 digit code is" with a "Done" button and a checkmark. Below the field is a link "Send me a new code" with an envelope icon. At the bottom, there is a "PREVIOUS" button with a left arrow and a "REGISTER" button with a right arrow.

## Congratulations

You've completed registration and created your sign in details.

You can see the details you'll need when signing in by selecting the "Your sign in details" box at the bottom of the screen. This will display your details on the screen.

You might want to make a note of your sign in details somewhere safe, or take a photo of them.

- Select **Finish**

